

## SNAP Application Summary Checklist

Circle Y/N	✓ Pertinent areas	Notes
<b>Application Screening Processing</b> Y/N	<input type="checkbox"/> Walk in <input type="checkbox"/> Mail in/Drop off/Fax <input type="checkbox"/> Internet <input type="checkbox"/> Waiver Face to Face <input type="checkbox"/> Identity <input type="checkbox"/> SSN <input type="checkbox"/> Residence <input type="checkbox"/> Expedited Issuance <input type="checkbox"/> Pending Denial SNAPNL-2	
<b>Noncitizens</b> Y/N	<input type="checkbox"/> Qualified Noncitizens <input type="checkbox"/> Ineligible Noncitizens <input type="checkbox"/> Noncitizens choosing not to Apply	
<b>AU Composition</b> Y/N	<input type="checkbox"/> Household members <input type="checkbox"/> Shared Eligibility Group Cash Assistance <input type="checkbox"/> Non household members <input type="checkbox"/> Deemors <input type="checkbox"/> Student status	
<b>Income History</b> Y/N	<input type="checkbox"/> USR ( past 6 months) <input type="checkbox"/> Employment past 60 days/Voluntary quit <input type="checkbox"/> External Agency Matches <input type="checkbox"/> IPV	
<b>Work Requirement</b> Y/N	<input type="checkbox"/> SNAP/WP <input type="checkbox"/> SNAP/ET <input type="checkbox"/> Compliance necessary <input type="checkbox"/> Prior disqualification (Cure Sanction)	
<b>Earned Income</b> Y/N	<input type="checkbox"/> Last four wks <input type="checkbox"/> Excluded Wks ( Notes) <input type="checkbox"/> Rental Income <input type="checkbox"/> Self-employment <input type="checkbox"/> USR Appropriate	
<b>Unearned Income</b> Y/N	<input type="checkbox"/> SSI /RSDI (Disability Window) <input type="checkbox"/> UC <input type="checkbox"/> Child Support <input type="checkbox"/> Other_____	
<b>Assets</b> Y/N	<input type="checkbox"/> Chkg <input type="checkbox"/> Svgs <input type="checkbox"/> Stocks, IRAs <input type="checkbox"/> Other_____	
<b>**Shelter** Costs</b> Y/N	<input type="checkbox"/> Rent <input type="checkbox"/> Mortgage <input type="checkbox"/> Taxes <input type="checkbox"/> Insurance <input type="checkbox"/> Homeless deduction <input type="checkbox"/> No deduction allowed (not verified)	
<b>**SUA**</b> Y/N	<input type="checkbox"/> Heating/Cooling <input type="checkbox"/> Nonheating <input type="checkbox"/> Telephone/cell phone SUA <input type="checkbox"/> No deduction allowed (not verified)	
<b>**Medical Expenses**</b> Y/N	<input type="checkbox"/> Elderly/disabled <input type="checkbox"/> Averaged Deduction (Notes) <input type="checkbox"/> Standard Medical Deduction <input type="checkbox"/> No deduction allowed (not verified)	
<b>**Child care** Expenses</b> Y/N	<input type="checkbox"/> Employment/Training <input type="checkbox"/> Allowable child/dependent <input type="checkbox"/> No deduction (not verified)	
<b>**ChildSupport** Payments</b> Y/N	<input type="checkbox"/> Verified legal obligation/DOR information <input type="checkbox"/> Average deduction (Tagged Notes) <input type="checkbox"/> No deduction (not verified)	
		**Optional verification